

Organizational Meeting (Monday, January 8, 2024)

Generated by Dawn Ball on Tuesday, January 16, 2024

Members present

Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Meeting called to order at 5:05 PM**1. Opening of Meeting**

Procedural: A. Silent Prayer

Procedural: B. Pledge to the Flag

Procedural: C. President Pro Temp, Tim Swauger, Calls on Treasurer to Take Roll

Procedural: D. Swearing In of Newly Elected Board Members

Judge Andrew King 5th District Court of Appeals issued the oath of office for Mr. Benton, Mrs. Davis, Mrs. Thomas.

Procedural: E. Reading of the Notice of the Meeting

2. Presentation of the Agenda

Procedural: A. Additions or Deletions to the Agenda

None

Action: B. Resolution #24-01-001 - Adoption of the Agenda

Motion to adopt the agenda.

Motion by Mr. Benton, second by Mr. Davis.

Final Resolution: Motion Carried

Yea: Mr. Benton, Mrs. Booher, Mrs. Davis, Mr. Swauger, Mrs. Thomas

3. Election of President

Procedural: A. Nomination of President

Alan Benton Nominates Tim Swauger, Second Ruth Ann Booher

Action: B. Resolution #24-01-002 - Close Nomination of President

Motion to close nominations.

Motion by Mr. Benton, second by Mrs. Booher.

Final Resolution: Motion Carried

Yea: Mr. Benton, Mrs. Booher, Mrs. Davis, Mr. Swauger, Mrs. Thomas

Action: C. Resolution #24-01-003 - Election of President

Motion to appoint Mr. Tim Swauger as the President.

Motion by Mr. Benton, second by Mrs. Booher.

Final Resolution: Motion Carried

Yea: Mr. Benton, Mrs. Booher, Mrs. Davis, Mrs. Thomas

Abstain: Mr. Swauger

4. Election of Vice President

Procedural: A. Nomination of Vice President

Alan Benton nominates Amanda Davis

Action: B. Resolution #24-01-004 - Close Nomination of Vice President

Motion to close nominations.

Motion by Mr. Benton, second by Mr. Swauger.

Final Resolution: Motion Carried

Yea: Mr. Benton, Mrs. Davis, Mr. Swauger

Nay: Mrs. Booher, Mrs. Thomas

Action: C. Resolution #24-01-005 - Election of Vice President
Motion to appoint Mrs. Amanda Davis as the Vice President.

Motion by Mr. Benton, second by Mr. Swauger.
Final Resolution: Motion Carried
Yea: Mr. Benton, Mrs. Davis, Mr. Swauger
Nay: Mrs. Booher, Mrs. Thomas

5. Consent Agenda

Action (Consent): A. Resolution #24-01-006 - Approval of Consent Agenda
Resolution: Motion to approve Consent Agenda.

Motion to approve the second Monday of each month for Regular Board of Education meetings, and the fourth Monday of each month for Work Session meetings, except as noted, at 5:00 p.m. at either the Middle School Media Center, 401 S. Oregon St., or at the District Office, 85 W. Douglas St., as listed, and to add meetings as deemed necessary. This resolution authorizes the Board to notice a change in meetings with proper notice.

Motion by Mr. Benton, second by Mrs. Davis.
Final Resolution: Motion Carried
Yea: Mr. Benton, Mrs. Booher, Mrs. Davis, Mr. Swauger, Mrs. Thomas

Action (Consent): B. Establishing Meetings for 2024
Resolution: Motion to approve the second Monday of each month for Regular Board of Education meetings, and the fourth Monday of each month for Work Session meetings, except as noted, at 5:00 p.m. at either the Middle School Media Center, 401 S. Oregon St., or at the District Office, 85 W. Douglas St., as listed, and to add meetings as deemed necessary. This resolution authorizes the Board to notice a change in meetings with proper notice.

January 8, 2024	Organizational Meeting
January 8, 2024	Regular Session
January 22, 2024	Regular Session
February 12, 2024	Regular Session
February 26, 2024	Work Session
March 11, 2024	Regular Session
March 18, 2024	Work Session
April 8, 2024	Regular Session
April 22, 2024	Work Session
May 13, 2024	Regular Session
May 28, 2024	Work Session
June 10, 2024	Regular Session
July 8, 2024	Regular Session
August 12, 2024	Regular Session
August 26, 2024	Work Session
September 9, 2024	Regular Session
September 23, 2024	Work Session
October 14, 2024	Regular Session
October 28, 2024	Work Session
November 11, 2024	Regular Session
November 18, 2024	Work Session
December 9, 2024	Regular Session

Motion to approve the second Monday of each month for Regular Board of Education meetings, and the fourth Monday of each month for Work Session meetings, except as noted, at 5:00 p.m. at either the Middle School Media Center, 401 S. Oregon St., or at the District Office, 85 W. Douglas St., as listed, and to add meetings as deemed necessary. This resolution authorizes the Board to notice a change in meetings with proper notice.

Motion by Mr. Benton, second by Mrs. Davis.
Final Resolution: Motion Carried
Yea: Mr. Benton, Mrs. Booher, Mrs. Davis, Mr. Swauger, Mrs. Thomas

Action: C. Board Action Items

- A. Set the Columbus Dispatch and The Newark Advocate as the official newspapers for notices to the public during CY2024.
- B. Authorize the Treasurer to pay bills, payroll, and other obligations, within the appropriations resolution, as due each month.
- C. Authorize the Treasurer to adjust account balances as necessary to provide for encumbrances in all funds, including the adjustment of necessary dollar amounts within a specific fund for salary, sick, personal, and vacation leave accounts in order to balance accounts. Composite activity is to be reported quarterly.
- D. Authorize the Treasurer to issue blanket purchase orders and "super" blanket purchase orders in accordance with ORC 5705.41(D), except any single purchase contracts in excess of \$25,000 shall be affirmed by a separate board resolution.
- E. To appoint the Treasurer, as the Public Records Designee to receive training for the Board of Education.
- F. Authorize the Treasurer to invest active, inactive, and/or interim funds as cash flow permits.
- G. Appoint the Treasurer to serve as the credit card compliance officer to review officers' and employees' use of credit card accounts at least once every six (6) months under board policy.
- H. Authorize the Superintendent to be designated as the Purchasing Agent to approve purchases within the annual appropriation resolutions.
- I. Authorize the Superintendent and the Treasurer to participate in all appropriate federal and state grant programs and to file the required applications and reports.
- J. Designate the Superintendent, Treasurer, and Board Members as Tax Incentive Review Commission (TIRC) representatives for the District CY2024.
- K. Establish a Board Service Fund for the payment of expenses actually incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties. (R.C. 3315.15)
- L. Approve for the purchase of coffee, meals and/or refreshments for meetings for the purpose of school business, at the discretion of the Superintendent, in conjunction with the Board.
- M. Approve the renewal of performance bonds for the period covering January 8, 2024 through the 2025 Organizational Meeting for the Superintendent, Treasurer and Board President.
- N. Authorize the Treasurer to request advances on tax collections from the Licking County Auditor for real property during CY2024.
- O. Authorize participation in the following cooperative purchasing programs, as needed:
 1. DAS State Cooperative Purchasing Program
 2. Association of Educational Purchasing Agencies (AEPA) Cooperative
 3. Metropolitan Educational Technology Association (META)
 4. National Joint Powers Alliance (NJPA)
 5. National Intergovernmental Purchasing Alliance (NIPA)
 6. The Cooperative Purchasing Network (TCPN)
 7. U.S. Communities Government Purchasing Alliance (USCGPA)
 8. Ohio School Benefits Cooperative (OSBC)
- P. Establish a Records Commission composed of the President of the Board of Education, The Treasurer of the Board and Superintendent of Schools. The Commission shall meet at least once per year and establish rules for retention and disposal of records and to review the same.
- Q. Authorize the Superintendent, Treasurer, and Board President to use legal services of the Licking County Prosecutor, Delaware County Prosecutor, Bricker and Graydon, L.L.P., Scott Scriven, L.L.P. and/or other legal services with expertise and experience with public school laws; special education laws, labor issues, financial issues and other legal matters pertinent to the operation of a school district.
- R. Authorize the Superintendent to employ temporary personnel with notification and subsequent approval sought at the next Regular Board meeting.
- S. Authorize the Superintendent to immediately accept resignations from any staff member during times when the Board is not in session.
- T. Approve renewal of membership in the Ohio School Boards Association in the amount of \$5,919 for dues, school management news by email at \$150, plus legal assistance fund at \$250.
- U. To approve membership in the Ohio Education Policy Institute (OEPI).
- V. Approve joint agreement appointing the Business Advisory Council of the Licking Regional Educational Service Center to serve as the business advisory council for the school district.

6. Establishing Committee and Liaison Appointments for 2024

Action: A. Establishing Committee and Liaison Appointments for 2024

2024 Board Committee Appointments

Committee	Board Member	Board Member	Alternate
Buildings, Grounds & Safety	Anne Thomas	Ruth Ann Booher	
Communications	Ruth Ann Booher	Tim Swauger	
Curriculum	Amanda Davis	Anne Thomas	
Finance	Alan Benton	Ruth Ann Booher	
Insurance	Ruth Ann Booher	Anne Thomas	
Policy	Amanda Davis	Alan Benton	Ruth Ann Booher
Strat. Plan./Econ. Dev./Constr. Projects	Tim Swauger	Ruth Ann Booher	
Technology	Alan Benton	Amanda Davis	

Local Professional Development Committee (LPDC)

OSBA Capital Conference Delegate	Alan Benton
OSBA Capital Conference Alternate Delegate	Tim Swauger
OSBA Legislative Liaison	Anne Thomas
OSBA Alternate Legislative Delegate	Ruth Ann Booher
OSBA Student Achievement Liaison	Amanda Davis

Motion to approve the Committee appointments.
 Motion by Mr. Benton, second by Mrs. Davis.
 Final Resolution: Motion Carried
 Yea: Mr. Benton, Mrs. Booher, Mrs. Davis, Mr. Swauger, Mrs. Thomas

7. Board Comments

Discussion: A. Board Comments
 None

8. Superintendent's Comments

Discussion: A. Superintendent's Comments
 None

9. Adjournment

Action: A. Resolution #24-01-007 - Adjournment
Motion to adjourn the meeting at 5:34p.m.

Motion that the Board of Education meeting is hereby adjourned.

Motion by Mr. Benton, second by Mrs. Davis.
 Final Resolution: Motion Carried
 Yea: Mr. Benton, Mrs. Booher, Mrs. Davis, Mr. Swauger, Mrs. Thomas

Board President

Treasurer