

**Special Session (Wednesday, July 10, 2024)**  
 Generated by Dawn Ball on Monday, July 15, 2024

**Members present**

Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**Meeting called to order at 5:32 PM**

**1. Opening of Meeting**

Procedural: A. Silent Prayer

Procedural: B. Pledge to the Flag

Procedural: C. President Calls on Treasurer to Take Roll

Procedural: D. Reading of the Notice of the Meeting

**2. Presentation of the Agenda**

Procedural: A. Additions or Deletions to the Agenda

Three changes

under consent agenda items D&E Had TBD now Michael Shipton, E upto 10 additional days.

Page 14 Add resolution 24-7-161A - Amended interim treasurer contract for one month.

Action: B. Resolution #24-07-145: Adoption of the Agenda

Motion to adopt the agenda.

Motion by Alan Benton, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**3. Presentation of Prepared Remarks by the Public**

Information: A. Public Remarks

Jim Hill - Wanted to comment on the Treasurer's Report is clear and concise and glad it is included in the agenda. Also glad the construction is going to be paid without any additional tax burden. Also inquired about the multi-purpose space and wonder if others have been solicited to help fund the constructions. Mr. Wagner indicated that this is a multi-phase project and will be paid with existing funds. Commend the board, administration and staff to complete negotiations before school was out. It was good for it to be settled prior to leave for the summer it made for a better summer.

**4. Presentations**

Information: A. 2024-2025 School Fees - Felicia Drummey & Dr. Wagner

Information: B. Update: Vo.Ag./Agriscience - Dr. Wagner

Discussed enrollment trends that are declining from 80 in 2014/2015 to 22 in 2024/2025 and what to do in the future. Mr. Wagner shared that we can partner with Northridge or we can rebuild a program. Wagner met with local agricultural leaders who expressed interest in rebuilding the program.

Mr. Benton believes agri-science is very important. He expressed interest in providing a more dynamic program.

**5. Discussions**

Discussion: A. Board Committees

2024 Board Committee Appointments

Committee	Board Member	Board Member	Alternate	Meeting Date
Buildings, Grounds & Safety	Anne Thomas	Ruth Ann Booher		TBD
Communications	Ruth Ann Booher	Tim Swauger		TBD
Curriculum	Amanda Davis	Anne Thomas		TBD
Finance	Alan Benton	Ruth Ann Booher		TBD

Insurance	Ruth Ann Booher	Anne Thomas		TBD
Policy	Amanda Davis	Alan Benton	Ruth Ann Booher	TBD
Strat. Plan./Econ. Dev./Const. Proj.	Tim Swauger	Ruth Ann Booher		07/03/2024
Technology	Alan Benton	Amanda Davis		TBD

Local Professional Development Committee (LPDC)	07/12/2024
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Mr. Swauger - provided an updated from the Strategic Planning Committee regarding the six (6) classroom expansion, school board office and multi-use community space including larger discussion about how we get through those projects.

Dr. Wagner shared that with dirt being moved it might be time to assess the ballfields as well.

**6. Consent Agenda**

Action (Consent): A. Resolution #24-07-146: Approval of Consent Agenda  
 Resolution: To approve consent agenda.

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): B. Resignations  
 Resolution: To approve the following resignations.

King, Angel	HS Principal	Effective July 31, 2024
Sanz, Sarah	Student Attendant - ES	Effective July 1, 2024
Spadaro, Corey	District Maintenance	Effective June 19, 2024

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): C. Unpaid Days  
 Resolution: To approve the following unpaid days.

Cannon, Jackie	June 13, 2024 - 1 day
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Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): D. Administrative Employment  
 Resolution: To approve the following Administrative Employment.

Name	Title	Contract Term
Shipton, Michael	HS Principal	August 1, 2024 - July 31, 2026

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): E. Additional Days for Administrator  
 Resolution: To approve additional days for the following administrative position to be used prior to July 31, 2024, at their 2024-2025 per diem rate.

Shipton, Michael - HS Principal	Up to ten (10) additional days
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Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): F. Certified Employment

Resolution: To approve the following Certified Employment

Name	Title	Degree	Step	Contract Term
Ayoub, Sidra	.5 FTE School Psychologist			SY24/25

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): G. Extended Days

Resolution: To approve the following extended days for the 2024-2025 school year.

Employee	Position	Extended Days
Arbogast, Kendra	Student Support Specialist - IS	10
Cox, Shannon	Student Support Specialist - HS	20
Herr, Jennifer	Guidance Counselor - MS	10
Merrill, Deborah	Guidance Counselor - HS	20

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): H. Supplemental Contract Corrections

Resolution: To approve a correction to Resolution #24-05-078, Item K Supplemental Employment, for the following:

Name	Position	Group/Step	School Year
Edwards, Gabrielle	Varsity Cheer Head Coach (Fall)	Group III/Step 1	2024-2025
Edwards, Gabrielle	Varsity Cheer Head Coach (Winter)	Group III/Step 1	2024-2025
Jennings, Polly	High School Game Manager (Fall)	Group IV/Step 8	2024-2025
Jennings, Polly	High School Game Manager (Winter)	Group IV/Step 8	2024-2025

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): I. Supplemental Employment - 2024-2025 School Year

Resolution: To approve Supplemental Employment for 2024-2025 school year.

Appis, Ryan	MS Student Council Advisor .5 FTE	Group V/Step 2	2024-2025
Beers, Andrew	Media Arts Coordinator	Group II/Step 3	2024-2025
Bellard, Rhonda	HS Consumer Science Advisor	Group II/Step 8	2024-2025
Dyer, Melissa	MS Cross Country Head Coach	Group IV/Step 0	2024-2025
Huffman, Bruce	HS Student Council Advisor	Group V/Step 8	2024-2025
Jennings, Polly	High School Game Manager (Spring)	Group V/Step 8	2024-2025
Jennings, Polly	HS SMART Period Coordinator	Group V/Step 0	2024-2025
Langenderfer, Jim	HS Cross Country Head Coach	Group II/Step 8	2024-2025
Mattson, Katie	MS Student Council .5 FTE	Group V/Step 2	2024-2025
Merrill, Debbie	Junior Class Advisor	Group III/Step 8	2024-2025
Ortman, Tammy	Senior Class Advisor	Group III/Step 8	2024-2025
Spayde, Kristin	HS Quiz Bowl Advisor	Group V/Step 5	2024-2025
Warner, Brianna	Musical Director	Group II/Step 5	2024-2025
Warner, Brianna	HS Choral Director	Group III/Step 5	2024-2025
Warner, Brianna	MS Choral Director	Group IV/Step 5	2024-2025
Zirille, Angela	HS Band Assistant	Group III/Step 8	2024-2025
Zirille, Angela	MS Band Director	Group IV/Step 8	2024-2025
Zirille, Marc	HS Band Director	Group I/Step 8	2024-2025
Zirille, Marc	H.S. Band Director 40 Extended Days	M/15	2024-2025

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): J. Pupil Activity Employment - 2024-2025 School Year  
 Resolution: To approve Pupil Activity Employment for 2024-2025 school year.

Archibald, Kevin	8th Grade Boys Basketball Coach	Group III/Step 3	FY25
Kelly, Sarah	8th Grade Volleyball Coach	Group IV/Step 1	FY25
Scarberry, Amanda	7th Grade Volleyball Coach	Group IV/Step 1	FY25
Sims, Christopher	JV Boys Basketball Coach	Group II/Step 1	FY25
Wall, Woodrow	JV Girls Soccer Coach	Group III/Step 1	FY25

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): K. Volunteers

Resolution: To approve the following volunteers.

Name	Responsibility	Background Check Valid Dates
Dunlap, Joellen	Parent Volunteer - JHS General	06/10/2024 - 06/10/2027
Madison, Stuart	Parent Volunteer - JHS General	06/10/2024 - 06/10/2027
Miller, Kathryn	Parent Volunteer - JHS General	06/10/2027 - 06/10/2027
Ryan, Keith	Parent Volunteer - JHS General	06/10/2027 - 06/10/2027
Staneart, Sean	Parent Volunteer - JHS General	07/09/2024 - 07/09/2027
Stein, Kimberly	Parent Volunteer - JHS General	07/09/2024 - 07/09/2027
Trauntvein, Todd	Parent Volunteer - JHS General	06/10/2024 - 06/10/2027
Youst Giannini, Stephanie	Parent Volunteer - All schools PTO	07/09/2024 - 07/09/2027

Name	Responsibility	School Year
Furr, Rachel	JHS Swim Coach	2024-2025

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): L. Technology Inventory Disposal

Resolution: To approve the list of technology items to be removed from inventory to be disposed.

[Recycle List 2023-2024.pdf \(82 KB\)](#)

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): M. Board Meeting Minutes

Resolution: To approve the Board of Education Meeting Minutes, as presented.

Date of Meeting	Type of Meeting
06/10/2024	Regular Session
06/13/2024	Special Session

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): N. Ohio School Plan Insurance Renewal

Resolution: To approve the Ohio School Plan Insurance Renewal in the amount of \$103,421.

To approve consent agenda.

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): O. Monthly Financial Report

Resolution: To approve the Monthly Financial Report for June, 2024

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**7. Action Agenda / Treasurer Recommendations**

Action: A. Resolution #24-07-147: Approve and Ratify Transfers

To Approve and Ratify Transfers Necessary to Close Fiscal Year 2024 ending June 30, 2024.

Motion by Alan Benton, second by Anne Thomas.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: B. Resolution #24-07-148: Approve and Ratify Advances

To Approve and Ratify Advances Necessary to Close Fiscal Year 2024 ending June 30, 2024.

Motion by Alan Benton, second by Anne Thomas.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: C. Resolution #24-07-149: Approve and Ratify FY24 Appropriations and Estimated Resources

To Approve and Ratify the FY24 Final Appropriations and FY24 Final Amended Certificate of Estimated Resources as of June 30, 2024 as Submitted to the Licking County Auditor.

Motion by Alan Benton, second by Anne Thomas.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: D. Resolution #24-07-150: Approve and Ratify FY25 Appropriations and Estimated Resources

To Approve and Ratify the Fiscal Year 2025 Temporary Appropriations and Estimated Resources as of July 1, 2024 and further authorize submission to the Licking County Auditor.

Motion by Alan Benton, second by Anne Thomas.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**8. Action Agenda /Superintendent Recommendations**

Action: A. Resolution #24-07-151: Overnight Field Trip - 5th Grade Camp

To approve an overnight field trip for 5th Grade Camp at Heartland Outdoor School, May 14-16, 2025 & May 19-21, 2025.

Motion by Anne Thomas, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: B. Resolution #24-07-152: Transportation Deemed Impractical 2023-2024 School Year

To approve a resolution declaring impractical the transportation of student, as presented, for the 2023-2024 school year.

L.U.	Central College Christian School	Grade 4
B.P.	Liberty Christian Academy	Grade 5

Motion by Anne Thomas, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: C. Resolution #24-07-153: Payment In-Lieu of Transportation for the 2023-2024 School Year

To approve Payment In-Lieu of Transportation for the 2023-2024 school year, as presented.

L.U.	Central College Christian School	Grade 4
B.P.	Liberty Christian Academy	Grade 5

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: D. Resolution #24-07-154: Approve FY25 LACA Service Level Agreement  
 To approve FY25 LACA Service Level Agreement for the period July 1, 2024 through June 30, 2025, per the attached.

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: E. Resolution #24-07-155: Approve FY25 EMIS Plus Service Agreement  
 To approve FY25 LACA EMIS Plus Service Agreement for the period July 1, 2024 through June 30, 2025.

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas  
 Action: F. Resolution #24-07-156: Volunteer - 2024-2025  
 To approve the following volunteer position for the 2024-2025 school year.

Thomas, Allan	Football	2024-2025
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Motion by Ruth Ann Booher, second by Amanda Davis.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger  
 Abstain: Anne Thomas

Action: G. Resolution #24-07-157: Physical/Occupational Therapy Services Agreement  
 To approve Physical/Occupational Therapy Services Agreement with Licking Rehabilitation Services, Incorporated (Rehab Associates - Newark), for services provided during the period July 1, 2024 through June 30, 2027.

Motion by Anne Thomas, second by Ruth Ann Booher.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: H. Resolution #24-07-158: Second Reading of Revised Policies  
 To approve the second reading and authorize the revised district policies.

2413	Career Advising
8640	Transportation for Non-Routine Trips
8650	Transportation by Vehicles Other Than School Buses
8660	Incidental Transportation of Students by Private Vehicle

Motion by Amanda Davis, second by Alan Benton.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: I. Resolution #24-07-159: Second Reading Rescinded Policies  
 To approve the second reading and rescission of the following district policies.

5460	Graduation Requirements
8600.04	Bus Driver Certification

Motion by Amanda Davis, second by Alan Benton.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: J. Resolution #24-07-160: First Reading of Replacement Policies  
 To approve the second reading and authorize the following replacement district policies.

5460	Graduation Requirements
8600.04	Bus Driver Certification

Motion by Amanda Davis, second by Alan Benton.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: K. Resolution #24-07-161: Second Reading of New Policy  
 To approve the second reading and authorize the following new district policy.

5460.01

Diploma Deferral

Motion by Amanda Davis, second by Alan Benton.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: L. Resolution #24-07-161a: Amendment to Interim Treasurer's Contract

To amend Resolution #23-09-139, Employment of Interim Treasurer, to extend contract length to August 31, 2024, with compensation remaining the same.

Motion by Ruth Ann Booher, second by Amanda Davis

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

## 9. Board Comments

Information: A. Board Comments

None

## 10. Superintendent Comments

Information: A. Superintendent Comments

MISC. Items

Studying Stunting

JYAA Softball Request for afterschool and over the summer

VB MS coach - we have a candidate and will stay on schedule

EPA Hearing with Sewer Treatment Plant in Alexandria - Need to understand how our school district is impacted. Would be nice to have school representatives at the meeting to July 16, 6 pm at Church of Christ in Alexandria.

## 11. Executive Session

Action: A. Resolution #24-07-162: Executive Session

Motion for the Board of Education to move into Executive Session at 6:49 PM for the purpose of:

1. Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official;
4. Discussion with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action.

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

## 12. Meeting Closing

Action: A. Resolution #24-07-163: Adjournment

Motion that the Board of Education is hereby adjourned at 7:52 PM

Motion by Amanda Davis, second by Alan Benton

Final Resolution: Motion Carried.

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

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**Board President**

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**Treasurer**