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## **OPEN ENROLLMENT**

The number of openings in a particular program for students from other Ohio districts will be determined by optimum size for a particular program, classroom/school building, or grade level which is the number of students that can be accommodated without increasing District expenditures for staff or equipment.

Any application for an inter-district transfer must be submitted to the Johnstown-Monroe Local School District Superintendent's office on or between the third Tuesday of April and the first Friday of June immediately preceding the school year for which the transfer is desired. Applications will be acted upon by the first Monday in August.

Parents must indicate acceptance of an approved transfer on or before the first day of school in August. Written notice of an approved and accepted transfer will promptly be furnished to the Superintendent of the transferring student's home school district. One (1) application must be submitted for each student who requests an inter-district transfer.

Inter-district enrollment limits may be set by the administration by grade level or on a course-by-course basis.

No student, once accepted in July, for the immediately succeeding school year, will be displaced should enrollment exceed the limits stated above. The administration will determine the building assignment, without any guarantee that the building assignment (elementary) will prevail in subsequent years.

Enrollment in a special program, e.g., gifted, learning disabled, developmentally handicapped, will dictate which building a student must attend, as units are placed in building according to space availability.

The Johnstown-Monroe Local School District may refuse to admit a special education student if the services described in the student's IEP are not available in the District's school. If a special education student is admitted, the student's school district of residence will be invited to participate in all IEP meetings regarding the student since that school district will remain financially responsible for the student's education consistent with State law.

All approved transfers are in effect for the school year in question only, and may be discontinued at the discretion of the administration in subsequent school years.

Applicants shall be considered on a first-come, first-served basis with an assurance that native (home) students will not be displaced. Participants in previous projects, such as tuition and non-resident students, will be given preference.

Applications from tuition students and any adjacent district or other school district students previously enrolled under the provisions of this guideline or Board Policy [5113](#) shall be given priority over applications from new students from other Ohio districts.

Applicants may be rejected if the racial balance of either the sending or receiving school district would be negatively impacted.

The Johnstown-Monroe Local School District will accept no responsibility for the transportation of students to other districts.

The Johnstown-Monroe Local School District may deny enrollment to students who have been expelled or suspended for ten (10) or more consecutive school days in the current term or the immediately preceding term.

Superintendent may, by mutual agreement, waive the stated enrollment deadline up to the first full week of October, should extenuating circumstances exist.

The Superintendent may allow a student who is a District school resident and currently enrolled, and who moves out of the District before that school year is over, to re-enter the District through open enrollment for completion of that school year.